



## Regular Board Meeting Agenda

Thursday, 8 October 2020  
1:30 – 4:00 pm

Remote Meeting Only  
Zoom ID: 964 1237 6617

- I. Introductions
- II. Public Comment – 5 minutes per person
- III. Consent Agenda
  - a. August 2020 SWCCOG Meeting Minutes
  - b. August 2020 Financials
- IV. Discussion Items
- V. Decision Items
  - a. EDA STEM Grant
  - b. SWIMT Contract
  - c. Martina, LLC Scope of Work Addendum
- VI. Reports (Staff will be available for questions on the written reports)
  - a. Attend Report
  - b. Director's Report
  - c. Broadband Report
  - d. Fiscal Administration Report
  - e. Grant Updates
  - f. Transportation/Transit Report
- VII. Community Updates (time permitting)
  - a. Board Member update on Strategic Plan Initiatives

# Introductions

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# Public Comment

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Please limit comments to 5 minutes per person

# Consent Agenda

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**Southwest Colorado Council of Governments**  
**June Board Meeting**  
**Thursday, 13 August, 2020, 1:30 p.m.**  
**295 Girard Street, Durango, CO 81303**

In Attendance:

Andrea Phillips – Town of Pagosa Springs  
David Black – Town of Bayfield  
Willy Tookey – San Juan County  
Steve Garchar – Dolores County  
Gwen Lachelt – La Plata County  
John Dougherty – City of Cortez  
Mike Lavey – City of Cortez  
Mark Garcia – Town of Ignacio

Staff in Attendance:

Miriam Gillow-Wiles – Southwest Colorado Council of Governments  
Jessica Laitsch – Southwest Colorado Council of Governments

Guests in Attendance:

Jamie Jones – Archuleta County  
Adam Wilkes – Haynie and Company  
Ann McCoy-Harold – Senator Gardner’s Office  
Laura Lewis – Region 9 Economic Development District

**Introductions**

The meeting was called to order at 1:36 p.m.

**Public Comment**

None.

**2019 Audit Presentation**

Adam Wilkes, Haynie and Company, reported that the audit went smoothly and it was a clean audit. There were three audit adjustments, two were related to opening balances and one was to move some grant revenue from 2019 to deferred revenue in 2020. They recommend the COG consider adding account numbers. In future audits will begin including key audit matters, such as key areas of risk. He detailed the financials presented.

**Good Food Collective – Local Food Planning Presentation**

Rachel Landis, Good Food Collective, presented the progress in the last year on this project and the next steps. Gwen asked what geographic region is included. Rachel replied that the original thought was to include the entire southwest region, but initial feedback showed a desire to work within individual counties. David asked if the goals are similar among the groups. Rachel replied the goals are arrived at collaboratively. Rachel will share a report concerning the impacts on farming of COVID-19.

**Consent Agenda**

- a. June 2020 SWCCOG Meeting Minutes
- d. May 2020 Financials
- c. June 2020 Financials
- d. July 2020 Financials

Miriam explained that there had been a question about the May financials at the last meeting related to net negative income, this was related to some revenue that had not been received. **Willy Tookey motioned to approve the consent agenda, Steve Garchar seconded, unanimously approved.**

#### **Discussion Items**

a. 2021 Draft Budget

Miriam described how the draft budget was set up and provided an overview of various assumptions included. Andrea asked what percent the dues increased. Miriam replied that she does not have the percentage, the increase was based on direction at the last meeting for a moderate increase. Andrea asked about the revenue assumptions for the shared services. Miriam replied this is based on existing contracts.

#### **Decision Items**

a. Accept 2019 Audit

**David Black motioned to accept the audit as presented, Willy Tookey seconded, unanimously approved.**

b. Auditor Selection

Miriam summarized the proposals received and the staff recommendation.

**Andrea Philips motioned to award a one-year audit contract to Haynie and Company and direct staff to work with Region 9 EDD on a joint auditor selection process for 2021, David Black seconded, unanimously approved.**

c. Approval of grants

Miriam described the grants requested for ratification and approval to apply. David asked if, as a partner, the COG would own a portion of the fiber. Miriam replied the COG's proportion of the cost is very small, but that the partners would have an ownership stake in the project, and this would help create a more robust network in the region.

**Willy Tookey motioned to ratify and approve the grants as submitted, Andrea Phillips seconded, unanimously approved.**

d. NeoConnect Contract

Miriam explained the purpose behind updating the contract. David asked about the cost. Miriam replied there is no specific cost, rather work orders would be executed under the contract with specific costs attached.

**Andrea Phillips motioned to approve the contract with NEO Fiber dba NEO Connect as the broadband consultant for the SWCCOG, Mark Garcia seconded, unanimously approved.**

e. Ratify letters of support

Miriam described the requests for letters of support.

**Mark Garcia motioned to approve the letters of support, Willy Tookey seconded, unanimously approved.**

## **Reports**

- a. 2020 Attendance Report
- b. Director's Report
- c. Broadband Report
- d. Fiscal Administration Report
- e. Grant Updates
- f. Transportation/Transit Report

Miriam mentioned that southwest Colorado is currently very undercounted on the census. She reported that there has been an update to the 6409 rulemaking on wireless facility siting. There is a new purchase order pending from CDOT to help create a CDL program as part of a DOLA funded project.

## **Community updates**

Mark reported that the Town of Ignacio would be meeting with the school district to secure funding for an intersection project. They are working with some businesses that are non-facemask compliant. The Board is working on strategic planning. They are working on a number of grant funded projects.

Mike reported that the City of Cortez is planning a formal opening of Veterans Park.

David reported that the Town of Bayfield is working on a waterline replacement, including the under highway and under irrigation pieces.

Willy reported that San Juan County is seeing high levels of motorized and non-motorized traffic in the backcountry. Tourism is not as bad as expected, particularly considering the train is stopped.

Andrea reported that the Town of Pagosa Springs is busy. Sales tax and lodging tax projections are not as bad as expected, up from last year. They are working to complete maintenance projects; the McCabe Creek project was delayed due to lack of funding. They are watching case numbers. They held a strategic planning retreat and developed new goals.

Steve reported that conditions in Dolores County are better than expected, the impacts of the drought have been more significant than the pandemic. They are seeing a lot of out of state traffic. They are building a new human services building. They have had one COVID case.

Gwen reported that La Plata County is nearly complete updating their land use code. They are considered to be at a medium transmission rate, seeing a number of non-resident cases, though there is concern about hospital capacity if there is a surge.

Laura reported that Region 9 is working to connect businesses with funding from CARES and working with communities on distribution of their CARES funding.

Ann reported that Senator Gardner is in the state this week. He met with agricultural community on east side of the State. Announced the passage of the Great American Outdoors Act. The BLM headquarters is officially in Grand Junction.

Miriam reported will be on vacation next week. The next meeting will be held October 8.

The meeting was adjourned at 2:55 p.m.

# August 2020 Financials

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 5, October, 2020

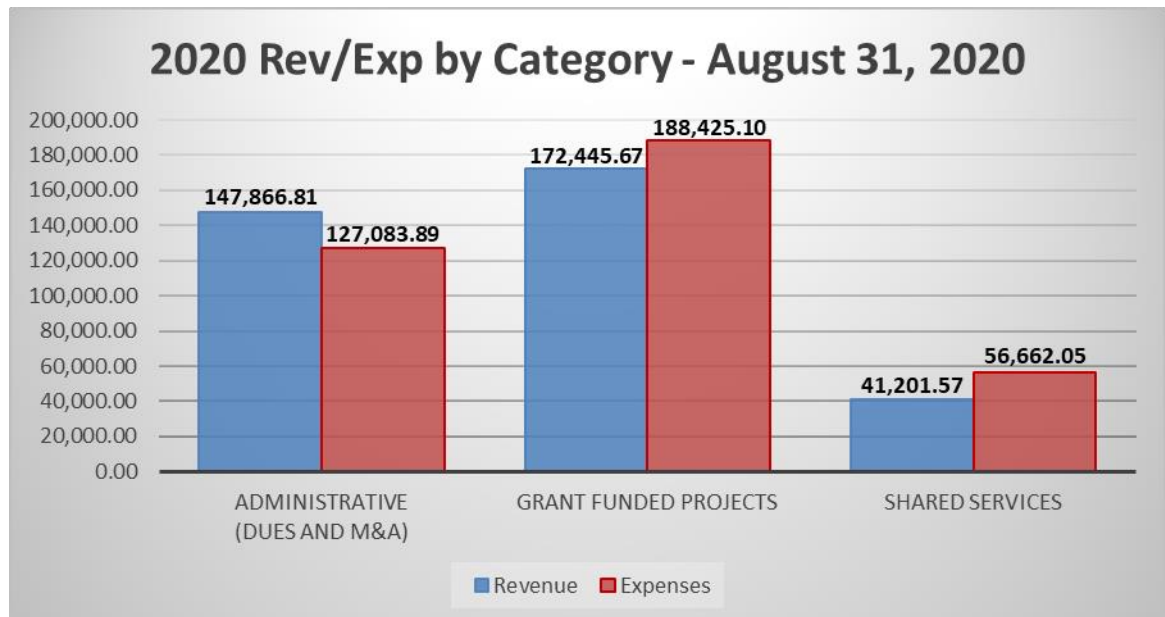
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Comments The following reports are attached:  
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- Balance Sheet as of 31 August, 2020
- Budget vs. Actuals as of 31 August, 2020

Items to note:

The net income in August 2020 is negative, this is due to expenditures for Zoom licenses approved by the Board at the June 11 meeting; we are awaiting reimbursement for these costs from a number of organizations. Staff will prepare a budget amendment for consideration at a later meeting to increase revenues and expenditures for the Zoom licenses as well as for additional funds awarded to the Southwest Incident Management Team (SWIMT).



**Fiscal Impact:** High, overall financial status of the organization

**Legal Review:** Not applicable

**Staff Recommendation:** Approve the August 2020 Financials

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# Southwest Colorado Council of Governments

## BALANCE SHEET As of August 31, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	51,851.43
Fiber Equip Fund - Restricted	0.00
<b>Total Alpine Bank</b>	<b>51,851.43</b>
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
<b>Total Petty Cash</b>	<b>133.51</b>
<b>Total Bank Accounts</b>	<b>\$51,984.94</b>
Accounts Receivable	
Accounts Receivable	73,100.79
<b>Total Accounts Receivable</b>	<b>\$73,100.79</b>
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	6,643.36
<b>Total Other Current Assets</b>	<b>\$6,643.36</b>
<b>Total Current Assets</b>	<b>\$131,729.09</b>
<b>TOTAL ASSETS</b>	<b>\$131,729.09</b>

# Southwest Colorado Council of Governments

## BALANCE SHEET As of August 31, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,089.18
<b>Total Accounts Payable</b>	<b>\$7,089.18</b>
Credit Cards	
Credit Cards	0.00
Jessica	2,320.00
Miriam	5.00
Sara	0.00
<b>Total Credit Cards</b>	<b>2,325.00</b>
<b>Total Credit Cards</b>	<b>\$2,325.00</b>
Other Current Liabilities	
Accrued Wages	0.00
Deferred Revenue	0.00
Payroll Liabilities	1,347.21
457 Retirement Due	1,530.13
CEBT Health Insurance Due	4,733.57
<b>Total Payroll Liabilities</b>	<b>7,610.91</b>
<b>Total Other Current Liabilities</b>	<b>\$7,610.91</b>
<b>Total Current Liabilities</b>	<b>\$17,025.09</b>
<b>Total Liabilities</b>	<b>\$17,025.09</b>
Equity	
Opening Balance Equity	0.00
Retained Earnings	57,948.65
Net Income	56,755.35
<b>Total Equity</b>	<b>\$114,704.00</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$131,729.09</b>

**Southwest Colorado Council of Governments**  
**Budget vs. Actuals: 2020 Budget - FY20 P&L**  
**August 2020**

	Total			
	Actual	Budget	Remaining	% Received
<b>Income</b>				
<b>Dues Revenue</b>				
COG Dues	91,998.00	121,547.00	29,549.00	75.69%
SWTPR Contributions	4,675.00	6,842.00	2,167.00	68.33%
<b>Total Dues Revenue</b>	<b>\$ 96,673.00</b>	<b>\$ 128,389.00</b>	<b>\$ 31,716.00</b>	<b>75.30%</b>
<b>Grant Match</b>				
COG Member Match		25,000.00	25,000.00	0.00%
Non-COG Member Match	0.00	15,000.00	15,000.00	0.00%
<b>Total Grant Match</b>	<b>\$ 0.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>0.00%</b>
<b>Grant Project Income</b>				
All Hazards	9,509.25	157,500.00	147,990.75	6.04%
<b>CDOT Grants</b>				
SWTPR Grant	0.00	21,050.00	21,050.00	0.00%
<b>Total CDOT Grants</b>	<b>\$ 0.00</b>	<b>\$ 21,050.00</b>	<b>\$ 21,050.00</b>	<b>0.00%</b>
Colorado Health Foundation	76,777.00	0.00	-76,777.00	
<b>DoLA Grants</b>				
Census 19-079	56,089.00		-56,089.00	
DOLA 19-189	29,111.42	48,000.00	18,888.58	60.65%
DOLA 8573	5.85	0.00	-5.85	
DOLA 9149 - 2020 TA		125,000.00	125,000.00	0.00%
<b>Total DoLA Grants</b>	<b>\$ 85,206.27</b>	<b>\$ 173,000.00</b>	<b>\$ 87,793.73</b>	<b>49.25%</b>
RREO Grant		19,878.00	19,878.00	0.00%
SWIMT	953.15	9,000.00	8,046.85	10.59%
<b>Total Grant Project Income</b>	<b>\$ 172,445.67</b>	<b>\$ 380,428.00</b>	<b>\$ 207,982.33</b>	<b>45.33%</b>
Misc Income	7,528.10		-37,748.45	
<b>Project Administration</b>				
All Hazards M&A	1,877.54	2,500.00	622.46	75.10%
DOLA Other	6,692.00		-6,692.00	
Local Foods	3,825.00		-3,825.00	
Recycling		22,717.00	22,717.00	0.00%
RHA	10,000.00	10,000.00	0.00	100.00%
SJRC&D	6,854.25	10,000.00	3,145.75	68.54%
SWIMT		1,000.00	1,000.00	0.00%
SWTPR	10,132.75	11,050.00	917.25	91.70%
Transit Coordination Grant	3,709.00	28,832.00	25,123.00	12.86%
USDA REDI	575.17		-575.17	
<b>Total Project Administration</b>	<b>\$ 43,665.71</b>	<b>\$ 86,099.00</b>	<b>\$ 42,433.29</b>	<b>50.72%</b>
<b>SCAN Services</b>				
Aggregation of Connectivity	8,121.00	15,084.00	6,963.00	53.84%
Contract Sharing	14,189.57	1,500.00	-12,689.57	945.97%
Dark Fiber Leasing	18,891.00	46,902.00	28,011.00	40.28%
Telecom Services		1,200.00	1,200.00	0.00%
<b>Total SCAN Services</b>	<b>\$ 41,201.57</b>	<b>\$ 64,686.00</b>	<b>\$ 23,484.43</b>	<b>63.69%</b>
<b>Total Income</b>	<b>\$ 361,514.05</b>	<b>\$ 699,602.00</b>	<b>\$ 338,087.95</b>	<b>51.67%</b>

	Actual	Budget	Remaining	% Spent
<b>Expenses</b>				
<b>Administrative Costs</b>				
<b>Operating Expenses</b>				
Advertising and Promotion	10.92	240.00	229.08	4.55%
Bank Service Charge	131.31	200.00	68.69	65.66%
Conference Fee	250.00	1,500.00	1,250.00	16.67%
Consulting	318.75	7,500.00	7,181.25	4.25%
Employee/Board Appreciation		100.00	100.00	0.00%
<b>Information Technology (IT)</b>				
Hardware	904.92	1,400.00	495.08	64.64%
Software	682.17	1,804.00	1,121.83	37.81%
<b>Total Information Technology (IT)</b>	<b>\$ 1,587.09</b>	<b>\$ 3,204.00</b>	<b>\$ 1,616.91</b>	<b>49.53%</b>
Meetings	731.32	1,000.00	268.68	73.13%
Memberships	4,348.00	5,698.00	1,350.00	76.31%
Office Supplies	131.14	850.00	718.86	15.43%
Office Telephone		564.00	564.00	0.00%
Postage and Delivery		80.00	80.00	0.00%
Professional Development		2,000.00	2,000.00	0.00%
<b>Professional Fees</b>				
Accounting Software	420.00	0.00	-420.00	
Audit	3,150.00	6,100.00	2,950.00	51.64%
Legal	306.00	7,000.00	6,694.00	4.37%
Misc.		250.00	250.00	0.00%
<b>Total Professional Fees</b>	<b>\$ 3,876.00</b>	<b>\$ 13,350.00</b>	<b>\$ 9,474.00</b>	<b>29.03%</b>
Rent	5,600.00	8,400.00	2,800.00	66.67%
Travel	1,177.92	12,500.00	11,322.08	9.42%
<b>Total Operating Expenses</b>	<b>\$ 18,162.45</b>	<b>\$ 57,186.00</b>	<b>\$ 39,023.55</b>	<b>31.76%</b>
<b>Personnel Expense</b>				
<b>Insurance Expense</b>				
General Liability	1,863.67	1,873.67	10.00	99.47%
Health	15,075.87	15,141.00	65.13	99.57%
Worker's Compensation	1,345.00	1,355.00	10.00	99.26%
<b>Total Insurance Expense</b>	<b>\$ 18,284.54</b>	<b>\$ 18,369.67</b>	<b>\$ 85.13</b>	<b>99.54%</b>
<b>Salary and Wages</b>	<b>79,185.86</b>	<b>135,262.40</b>	<b>56,076.54</b>	<b>58.54%</b>
457 Retirement	3,179.69	5,077.70	1,898.01	62.62%
Car Allowance	2,100.00	3,600.00	1,500.00	58.33%
Payroll Processing Fee	1,107.91	1,850.00	742.09	59.89%
Payroll Tax	5,063.44	11,564.94	6,501.50	43.78%
<b>Total Salary and Wages</b>	<b>\$ 90,636.90</b>	<b>\$ 157,355.04</b>	<b>\$ 66,718.14</b>	<b>57.60%</b>
<b>Total Personnel Expense</b>	<b>\$ 108,921.44</b>	<b>\$ 175,724.71</b>	<b>\$ 66,803.27</b>	<b>61.98%</b>
<b>Total Administrative Costs</b>	<b>\$ 127,083.89</b>	<b>\$ 232,910.71</b>	<b>\$ 105,826.82</b>	<b>54.56%</b>
<b>Project Costs</b>				
All Hazards Projects	24,561.14	156,000.00	131,438.86	15.74%
Census Project	62,806.29	66,915.00	4,108.71	93.86%
Grant Funded Consulting	53,858.21	187,878.00	134,019.79	28.67%
Local Foods	39,120.87	80,602.00	41,481.13	48.54%

	<b>Actual</b>	<b>Budget</b>	<b>Remaining</b>	<b>% Spent</b>
<b>Shared Services Expenses</b>				
<b>Fast Track</b>	4,400.00	3,900.00	-500.00	112.82%
<b>Forethought.</b>	8,280.00	12,300.00	4,020.00	67.32%
<b>SCAN Dark Fiber Lease</b>	990.00	8,456.00	7,466.00	11.71%
<b>Software Maintenance</b>	42,992.05	8,550.00	-34,442.05	502.83%
<b>Total Shared Services Expenses</b>	<b>\$ 56,662.05</b>	<b>\$ 33,206.00</b>	<b>-\$ 23,456.05</b>	<b>170.64%</b>
<b>SWIMT</b>				
<b>SWIMT 2019-2020</b>	8,078.59	9,000.00	921.41	89.76%
<b>Total SWIMT</b>	<b>\$ 8,078.59</b>	<b>\$ 9,000.00</b>	<b>\$ 921.41</b>	<b>89.76%</b>
<b>SWTPR Travel</b>		22,500.00	22,500.00	0.00%
<b>Total Project Costs</b>	<b>\$ 245,087.15</b>	<b>\$ 556,101.00</b>	<b>\$ 311,013.85</b>	<b>44.07%</b>
<b>Total Expenses</b>	<b>\$ 372,171.04</b>	<b>\$ 789,011.71</b>	<b>\$ 416,840.67</b>	<b>47.17%</b>
<b>Net Income</b>	<b>-\$ 10,656.99</b>	<b>-\$ 89,409.71</b>		

## Discussion Items

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# Decision Items

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# EDA STEM Talent Challenge Grant

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 October 2020

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Comments: Region 9 and SWCCOG are working on a grant application to the EDA STEM Talent Challenge Grant to create an innovative and diversified economy to meet current and future needs through three methods. Region 9 is expected to be the lead applicant, with the SWCCOG as the secondary applicant. Some of the premise stems from the USDA REDI TA Grant outcomes. This grant will focus on 1 and 2.

- 1) Upskilling and retaining local workforce already invested in the communities, includes remote worker training.
- 2) Attract “boomerangers” (people that grew up here but left for education/work opportunities) and their families with remote work opportunities and/or create innovative entrepreneurial businesses through SCAPE.
- 3) Attract high skilled work force to fill gaps that currently exist – focusing on visitors and those with remote jobs currently.

Partners include:

- SWCCOG
- Region 9
- SCAPE
- SW Workforce Advisory Board
- Education Advisory Committee
  - o PCC
  - o San Juan College
  - o Fort Lewis College
  - o SUIT and UMUT Education Departments
  - o Durango/Cortez Adult Education

Financials:

- Requesting \$75,000
  - Requires 50% Match
    - o SWCCOG DOLA COG Grant - \$30,000
    - o Region 9 - \$25,000
    - o In-Kind (software etc) - \$20,000
  - \$30,000 for Planning with Education Advisory Committee for upskilling and training
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# EDA STEM Talent Challenge Grant

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- \$45,000 for outreach, marketing, and engagement with Boomerangers, un/underemployed community members.

**Legal Review:** N/A at this time, will have a contract with Region 9 when/if funding is awarded.

**Fiscal Impact:** High, major impact on SWCCOG projects, regional business development, and coordination with Region 9

**Staff Recommendation:** Approve staff to apply for the EDA STEM Grant

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# SWIMT Contract for Fiscal Management

To: SWCCOG Board of Directors

From: Miriam Gillow-Wiles

Date: 5 October, 2020

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Comments: The SWCCOG has been providing fiscal management for the Southwest Colorado Incident Management Team (SWMIT) to manage state funding for the Incident Management Teams across the state through the Department of Homeland Security and Emergency Management (DHSEM). The previous contract was signed in 2017 for a period of up to three years, this contract updates minor details without any significant changes. For the 2020-21 State fiscal year, the SWIMT was awarded \$32,800, of which 10% is budgeted as administrative fees for the SWCCOG.

**Legal Review:** N/A

**Fiscal Impact:** Will provide 10% of any funds, \$3,600 in State FY 2020-2021.

**Staff Recommendation:** Approve the MOU for Fiscal Management of the Southwest Colorado Incident Management Team

## PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made between the Southwest Colorado Incident Management Team (“SWIMT”), whose address is 109 West Main Street, Room 302, Cortez, CO 81321 and the Southwest Colorado Council of Governments (“Contractor”) whose address is 295 Girard Street, Ste B, Durango, CO 81303.

### RECITALS

**WHEREAS** Contractor is a state recognized intergovernmental entity promoting regional cooperation and coordination among local governments and between levels of government for the geographic area comprising the Colorado Region 9 Planning and Management Region.

**WHEREAS**, the State of Colorado recognizes the SWIMT as a State-certified Type III All-Hazards Incident Management Team made up of individual members of local and State government agencies.

**WHEREAS**, the SWIMT is in need of certain administrative support and fiscal agent support as set forth in Exhibit A whereby Contractor would provide those services to SWIMT on a non-exclusive basis; and

**WHEREAS**, it is the mutual desire of the Parties to set forth their understanding and agreement, in writing, with respect to said obligations:

**NOW, THEREFORE**, the parties agree as follows:

1. *Retention of Contractor.* SWIMT hereby retains Contractor to provide certain services on the terms herein provided.

2. *Term of Agreement.* Unless terminated earlier by either party hereto, the period during which Contractor shall provide services to SWIMT under this Agreement shall be from the date fully executed by the parties, until one year thereafter, (the “Initial Term”). This Agreement shall automatically renew for up to two additional one-year terms unless terminated in writing, 30 days prior to the renewal date.

3. *Termination.* This Agreement may also be terminated by either Party, with or without cause, by providing at least 30 days’ written notice to the other Party.

Upon termination, SWIMT shall issue Contractor any payments owed for the ongoing annual period that have not yet been paid, however pro-rated to the date of termination, and Contractor shall return to SWIMT all SWIMT property, correspondence

and records (including copies of SWIMT computer files), and the parties shall thereafter be relieved from further obligations under this Contract.

4. *Contractor's Duties.* Contractor shall furnish the Services to SWIMT as described in Exhibit A, Scope of Services.

5. *SWIMT Duties.* SWIMT will adhere to the purchasing policies of the Contractor as well as purchasing policies/requirements of funding sources. SWIMT will also provide documentation to the Contractor as requested.

6. *Compensation and Invoices.* The compensation paid to the Contractor is to be paid as described in Exhibit A. Contractor's obligation to perform is conditional on SWIMT payment.

7. *Agreement to Perform Services as an Independent Contractor.* It is understood through this contract that SWIMT is contracting with Contractor to provide specific services as an independent contractor, and this contract should in no way be interpreted that Contractor is an employee of SWIMT or that the SWIMT is an employee of Contractor.

7. *Notices.* Any notice this Agreement requires must be written and hand-delivered or sent by U.S. Certified mail, return receipt requested, to the parties at the address listed above and also via email, to the following e-mail addresses:

If to Contractor: [director@swccog.org](mailto:director@swccog.org) AND [info@swccog.org](mailto:info@swccog.org)

If to SWIMT: [kdickson@co.montezuma.co.us](mailto:kdickson@co.montezuma.co.us) AND [steve.barkley@durangogov.org](mailto:steve.barkley@durangogov.org)  
AND [dougfritz1@gmail.com](mailto:dougfritz1@gmail.com)

8. *Assignment.* Neither party shall have the right to assign this Agreement except with the express written consent of the other.

9. *Enforceability.* If any term or provision of this Agreement shall be adjudicated to be invalid, illegal or unenforceable, this Agreement shall be deemed amended to delete the term or provision thus adjudicated to be invalid, illegal or unenforceable and the validity of the other terms and provisions of this Agreement shall not be affected thereby so long as the purposes of this contract can be met.

11. *Governing Law and Enforcement.* The terms and conditions of this Agreement shall be construed, interpreted and enforced in accordance with the applicable laws of the State of Colorado. Any dispute concerning the performance or interpretation of the agreement which cannot be resolved by the designated points of contact or their

immediate superiors shall be referred to the party's board of directors. If the matter is not resolved within 45 days after referral, either party may file legal action. If any legal action is necessary to enforce the terms and conditions of this Agreement, the parties agree that the jurisdiction and venue for bringing such action shall be in the appropriate court in La Plata County, Colorado.

12. *Entire Agreement.* The parties agree that this Agreement constitutes the entire Agreement between the parties and supersedes any and all prior oral representations, promises, covenants, understandings and other agreements, if any, between the parties and their agents, and this Agreement may not be modified in any manner except by an instrument in writing executed by both parties.

13. *Waiver.* No failure by either party to exercise any right it may have shall be deemed to be a waiver of that right or of the right to demand exact compliance with the terms of this Agreement.

14. *Construction.* This Agreement's final form resulted from review and negotiations among the parties and/or their attorneys and no part of this Agreement shall be construed against any party on the basis of authorship.

15. *Signatory's Authority.* Each person signing this Agreement in a representative capacity expressly represents that the signatory has the subject party's authority to so sign and that the subject party will be bound by the signatory's execution of this Agreement.

16. *Funding availability.* Financial obligations of the SWIMT and performance obligations of Contractor are contingent upon appropriation of funds by their organizations to pay for the scope of work defined in this agreement. The Parties understand and accept that SWIMT obligations to make any payments, and Contractor obligations to perform services are contingent on appropriation of funds.

17. *Third Party Beneficiaries.* The parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the parties to this Agreement shall have any right, legal or equitable, to enforce any provision of this Agreement.

18. *Breach of Contract.* The prevailing party to any litigation arising out of this agreement shall be entitled to all costs of that action, including reasonable attorney's fees. Notwithstanding, neither party shall be liable for any damages for loss of profits, loss of revenues, loss of goodwill, loss of anticipated savings, loss of data, or cost of purchasing, replacement services, or any indirect, incidental, special, consequential, exemplary or punitive damages arising out of its performance or failure to perform under this agreement.

Additionally, any damages against Contractor shall be capped at the amount of funds that Contractor has received from the SWIMT during the fiscal year in which such liability or damage accrued.

19. *Liability Insurance/ Responsibility for SWIMT and its SWIMT Member's Actions.* SWIMT shall ensure that it or its member entities and individuals maintain liability insurance in amounts needed given the nature of the work it performs. Contractor shall have no liability for actions or inactions taken by SWIMT or its member entities or its individuals in providing those functions, services, or work that SWIMT and/or its members or individuals perform. SWIMT shall indemnify Contractor as to any defense cost and any liability resulting from the actions or inactions taken by SWIMT or its member entities or its individuals in providing those functions, services, or work that SWIMT and/or its members or individuals perform.

20. *Indemnification.* Each party, to the extent authorized by law, shall indemnify and hold the other harmless, their agents, employees, and Directors from and against any claim, damages, losses and expenses, including but not limited to attorney's fees and court costs, arising out of or related to that party's own failure to properly perform under this agreement, but only to the extent the failure to perform is caused in whole or in part by the negligent acts or omission of that party, or anyone directly or indirectly employed by that party, and so long as that party did not cause, in whole or in part, the other party not to properly perform.

21. It is the intent of the Parties that all contractual and statutory obligations of the SWIMT remain those of the SWIMT, and are not assigned to the Contractor and do not become the obligation of the Contractor. This Agreement does not create a joint venture or partnership or merger of the Parties. SWIMT is and shall remain separate and distinct from the Contractor. The business operations of SWIMT shall in no way combine with the business operations of the Contractor. The role of the Contractor is merely to assist the SWIMT Board by supplying it with administrative support and fiscal agent support, as set forth in this Agreement. The Contractor is not responsible for the SWIMT's actions or inactions.

22. By executing this agreement, the parties do not waive any immunity or limit liability contained in the Colorado Governmental Immunity Act, do not create a multi-year financial obligation, and do not create any other financial obligation not supported by current appropriation.



## EXHIBIT A: SCOPE OF SERVICES & COMPENSATION

Administrative Services are limited to:

- Providing bookkeeping services for SWIMT.
- Maintaining SWIMT books in from date of execution of this Agreement.
- Providing quarterly financial statements to SWIMT.
- Maintaining a checking account line item for the benefit of SWIMT.

Administration Services provided in this scope of work shall include labor costs, rent, utilities, telephone, office supplies, and computer hardware and software. Other costs that the SWIMT may incur include, but not limited to, legal fees and costs, audit fees, PO Box costs, postage, mileage and travel, CIRSA insurance renewal, payment of SWIMT vendors and SWIMT invoices, are the responsibility of the SWIMT.

Contractor shall additionally provide fiscal agent services to SWIMT. SWIMT shall provide Contractor with payment instructions and proper documentation for all reimbursement or pay requests to be made by Contractor for SWIMT. SWIMT shall follow the terms of any grant agreements under which Contractor is serving as fiscal agent, and shall provide Contractor with copies of all such agreements, and with copies of all correspondence to or from such funding agencies. SWIMT agrees to work with Contractor to ensure that the scope of work can be performed by Contractor. SWIMT shall see that all funding and all of its cash receipts are paid to Contractor for fiscal agent management.

SWIMT shall pay Contractor at an indirect cost, 10% of its combined yearly gross revenues and receipts, no matter the source, during each year of this contract, including but not limited to deployment, state funding, state grants, federal funding, and federal grants, member dues. Contractor shall request the 10% on any reimbursement from any and all funding sources, if the SWIMT receives funds on a non-reimbursement basis the SWIMT shall pay the Contractor upon receipt of funds.



# Contract Addendum – Grantwriting by Martina

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 5 October, 2020

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**Comments:** In October 2019 the SWCCOG approved a contract with Grantwriting by Martina, LLC, to assist the SWCCOG and its members with grantwriting services as opportunities arose. Due to current staffing levels and lack of relevant expertise, there are a number of other specific projects that staff is unable to undertake, such as website development and social media communications. Because Martina, LLC has the expertise to undertake these projects, has considerable knowledge of the organization, and is willing to expand the existing scope of work, staff recommends that the Board adopt an addendum to the existing contract to expand the scope of work. All other conditions within the contract will remain the same.

**Legal Review:** N/A

**Fiscal Impact:** Expenses will only incur when services are utilized

**Staff Recommendation:** Approve the contract addendum to expand the scope of services between SWCCOG and Grantwriting by Martina, LLC.

# **Independent Contractor Agreement between SWCCOG and Grantwriting by Martina, LLC**

## **Scope of Work Addendum – Other Contracted Services**

### **Overview**

This document accompanies the contract agreement between Martina Pansze (Contractor) and the Southwest Colorado Council of Governments (SWCCOG).

At the direction of the Executive Director the contractor will assist with social media and website developments on behalf of the SWCCOG.

### **Tasks**

- The Contractor will not be responsible for independently developing content. Content must be authorized by the Executive Director or authorized representative prior to public distribution.
- The SWCCOG and the contractor will decide on specific tasks depending the communication needs of the SWCCOG.
- Contractor will provide an estimate of hours needed to develop each project prior to beginning work.

### **Compensation**

- Contractor hourly rate is \$45 for all work.
- The SWCCOG will work closely with the contractor to develop any social media and/or website content.

### **Terms**

- As a general rule, the SWCCOG must direct the contractor to begin work on an agreed upon timeframe depending on the labor intensity required of the content development.
- Contractor will be working remotely from outside the southwest Colorado region and will be unable to attend SWCCOG board meetings in-person. The contractor will join by phone or video call if required/needed by SWCCOG.

# Reports

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**2020 SWCCOG Board Meeting Attendance**

Jurisdiction	Member Name	Feb	May	June	Aug	Oct	Dec	Percent Attend
Archuleta County	Alvin Schaaf - Primary	Present	Absent	Present	Absent			75%
	Scott Wall - Alternate	Absent	Present	Absent	Present			
Town of Bayfield	David Black - Primary	Present	Present	Present	Present			100%
	Katie Sickles - Alternate	Present	Present	Present	Present			
City of Cortez	Mike Lavey - Primary	Present	Present	Present	Present			100%
	John Dougherty - Alternate	Present	Present	Present	Present			
Dolores County	Steve Garchar - Primary	Present	Present	Present	Present			100%
	Ken Charles	Absent	Present	Absent	Present			
City of Durango		Absent	Present	Absent	Present			100%
		Absent	Present	Absent	Present			
Town of Ignacio	Mark Garcia - Primary	Present	Present	Present	Present			100%
	Gwen Lachelt - Primary	Present	Present	Present	Present			
La Plata County	Chuck Stevens - Alternate	Present	Present	Present	Present			100%
		Absent	Present	Absent	Present			
Town of Mancos		Absent	Present	Absent	Present			100%
		Absent	Present	Absent	Present			
Town of Pagosa Springs	Andrea Phillips - Primary	Present	Present	Present	Present			100%
	Shari Pierce - Alternate	Present	Present	Present	Present			
Town of Rico	Kari Distefano - Primary	Absent	Present	Absent	Present			0%
	Willy Tookey - Primary	Absent	Present	Absent	Present			
San Juan County	John Reiter - Primary	Present	Present	Present	Present			100%
		Present	Present	Present	Present			
Town of Silverton		Absent	Present	Absent	Present			25%

Present  
Absent

\*removed notation to indicate remote attendance

# Director Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 October 2020

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Comments: Happy Fall! I think we are collectively confused how it feels eons ago that we met in person last and yet it is almost the end of 2020. Regardless, we are all here and have gotten through some challenging times and are starting to look forward to the other side of the current nuttiness of the world. Keep up the good work.

On a personal note, my grandmother was diagnosed with COVID last week. I may need to take some PTO in the upcoming days to help my family with the outcomes of that diagnoses. I will keep the Executive Committee up on any time off.

## **Work from Home Policy Template**

Staff is putting together a work from home policy for the SWCCOG and will create a template and items to consider for the SWCCOG Members as well. This should be drafted before the December 2020 Board Meeting

## **Account Numbering**

Jessica is working to create an account numbering system based on the suggestion of the auditors. The SWCCOG was set up under Region 9 and was only really the SCAN grant. Since then, we've become significantly more complex with multiple pass through grants, multiple organizations we support (RHA, SJRC&D, TPR, Transit Council, SWIMT, All Hazards) among the various projects we work on. These should be complete for the December budget adoption to start for FY 2021.

## **Region 9 Collaboration**

Laura and I are working on a variety of ways to collaborate since the last update. These include working on several grants together, including the EDA STEM grant under the Approval section of the Agenda and the SWCCOG DOLA COG Grant recently submitted and the USDA REDI Technical Assistance grant.

## **USDA REDI Outcomes**

The USDA REDI Technical Assistance Grant has wrapped up. The process was long and sometimes tedious but was holistic in engagement with a variety of agencies and individuals. Initially the outcomes had to do with technology-based jobs (IT, fiber, etc) and growing local businesses. After the pandemic started, the focus of the project shifted (what didn't shift with the pandemic) to remote work and helping un or underemployed individuals access better opportunities through remote work. This would help achieve better equity for residents (remote employment typically is higher wage than service sector employment) as well as diversify the regional economy.

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# Director Report

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This led to the DOLA COG Grant application to find funding to support a upskilling and training program.

## **RCAC USDA Award for SWCCOG**

The organization, RCAC, was assigned to the SWCCOG through the USDA REDI TA Grant as the technical expertise for the project. As a result of this, RCAC applied for additional funding to continue to support the SWCCOG. RCAC was awarded the grant which will continue to provide technical support for the next steps of the outcomes listed above. In addition, this will provide funding directly to the SWCCOG for staff time involved. When the exact amount is announced we will update the final budget in December.

## **Non-COG Member Engagement**

- San Juan BOCES
  - o Silverton School District
  - o Bayfield School District
- City of Durango
- Town of Dolores
- San Juan New Mexico
- City of Farmington
- Southern Ute Indian Tribe
- Ute Mountain Ute Indian Tribe

## **Community Engagement**

We are still 100% remote and have been engaging so many video and phone calls.

- Arcadian Infracom
  - Attorney General's Office
  - DOLA
  - Region 9 EDD
  - USDA
  - EDA
  - Town of Bayfield
  - CDOT
  - Region 10
  - OIT
  - NARC
  - City of Cortez
  - La Plata County Economic Development Alliance
  - CIRSA
  - FastTrack
  - Forethought
  - LPEA
-

# Director Report

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**Upcoming Meeting Dates:**

December 10, 2020

**PTO**

Thursday November 23-26<sup>th</sup> (Thanksgiving and the day after are SWCCOG holidays)

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# Broadband Report

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 August 2020

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Comments Since the pandemic hit, there has been a tremendous amount of scrambling to get connectivity to un and underserved areas, as well as many discussions about how fix the lack of connectivity. I have said broadband more than I previously did – if one can imagine that.

## **SWCCOG Community Support of Broadband**

As reported at the August meeting, the SWCCOG is supporting Bayfield, Cortez, La Plata as well as Pagosa/Archuleta in the broadband development and planning process. In addition to that, the SWCCOG has started to engage with the Southern Ute Indian Tribe to help support development of broadband across the Reservation.

## **Arcadian Infracom**

The SWCCOG has applied for \$800,000 to help the development of Wolf Creek Pass fiber infrastructure. Arcadian and SWCCOG are working a fair and equitable amount of assets that the SWCCOG needs to own for the DOLA funding (per DOLA). The SWCCOG will likely have dark fiber strands, which can be utilized as in-kind for state and federal grants to help leverage additional funding.

## **Anti 5G/ Small Cell Push**

There continues to be a contingent of local residents who are pushing for other means of broadband other than wireless due to concerns about RF emissions. If you are contacted or your elected officials are contacted, please reach out. The SWCCOG staff is happy to help provide support for the local jurisdictions about how to react and engage with these members of our communities.

## **FCC Rule Making:**

In an attempt to make this report short(ish) staff has condensed the various rulemakings information that have previously been published into a list and will only provide updates when there are updates

- Radio Frequency (RF) Rule Making
- 5G/Small Cell Ruling
- FCC Over the Air Reception Devices (OTARD) Ruling
- 6409 Powers Rule Making
- **FCC Cable Franchise Fees Rule Making**
  - o Staff has a new cable franchise model agreement for SWCCOG members, please contact Miriam for more the document.



# Broadband Report

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## **Appeal of FCC Section 621 Order aka Cable Franchise Fee Order**

**UPDATE:** This FCC ruling limited the Local Franchise Authority over incumbent cable operators and allowed the cable providers to reduce franchise fees by the cost of any in-kind assets or service. The CCUA and other local governments appealed the FCC ruling. The Sixth Circuit Court ruled that the FCC had the right to make these rules. The CCUA and the consortium of other local governments have filed a brief in the appeal process of the recent ruling. The brief goes into detail about how the FCC's interpretation of the Cable Act is incorrect and rules regarding franchise fees and local authority are outside the FCC's authority.

## **FCC Small Cell/5G Ruling**

**UPDATE:** At the end of September, the CCUA and consortium opposing the FCC's limiting local control over the placement of small cell towers and antennas (see August Update about aesthetics) filed a request to be heard at the bench with the Ninth Circuit Court, or *en banc* for those of with legal backgrounds. The petition the full Ninth Circuit Court of Appeals to review the panel discussion of the FCC order. Other organizations involved are the American Public Power Associations and the American Electric Power Service Corporation. The main points of the local government petition are:

- The panel wrongly upheld the FCC interpretation of the prohibition or effect of prohibiting in prior court cases.
- The panel adopted an imposition of cost-based limits on local government fees and rents that conflict with prior court cases and rulings.
- The Ninth Circuit Court panel failed to follow Supreme Court guidance from a ruling in 1993 about preempting state and local activities.
- The same court created case law that express preemption should be given a narrow interpretation.

Staff will keep the Board updated on all super fun FCC rulings.

# Fiscal Administration Report

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 5 October, 2020

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Comments: The SWCCOG is contracted with a number of small agencies to assist with fiscal management. The intent is to help these small agencies comply with basic administrative requirements at minimal cost, as well as to provide a modest revenue stream for the SWCCOG. Below are brief summaries of the current activities of these various organizations:

**Colorado Association of Regional Organizations (CARO):**

The SWCCOG's August financials reflect a balance drop, part of this is the result of temporarily holding CARO's account balance between when the old account was closed and the new one opened.

**Regional Housing Alliance of La Plata County (RHA):**

The RHA will hold a meeting on Tuesday, 20 October, 2020. The first topic is to discuss a three-year strategic plan, this is based on the Board's desire to hold a series of discussions with interested parties to determine the future need, role, and status of the RHA. The meeting will also include consideration of possible amendments to the 2021 budget, which was adopted in June.

**San Juan Resource Conservation and Development Council (SJRC&D):**

The SJRC&D met on 8 September, 2020. The discussion included a summary of the status of various ongoing projects and consideration of an application submitted by a new non-profit seeking a fiscal sponsor.

If any SWCCOG Board members are aware of any non-profits that could benefit from the assistance of a fiscal sponsor to help manage expenses and establish their organization, please contact Miriam or Jessica. The next meeting of the SJRC&D is scheduled for Tuesday, 10 November, 2020.

**Southwest All Hazards Advisory Council:**

The All Hazards Council was recently awarded funding through the 2020 Homeland Security Grant Program. The SWCCOG is eligible for reimbursement of certain management and administration costs through this grant.

**Southwest Colorado Incident Management Team (SWIMT):**

There is a decision item on the agenda to update the Professional Services Agreement between the SWCCOG and SWIMT for fiscal management. The SWCCOG is also working with the Colorado Division of Homeland Security and Emergency Management concerning the eligibility of some project expenses.

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# Fiscal Administration Report

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**Southwestern Colorado Food Systems and Health Equity Planning Project:**

The community food assessment and implementation planning grant through the Colorado Health Foundation ends 31 October, 2020.

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# Grant Updates

To: SWCCOG Board of Directors  
From: Miriam Gillow-Wiles  
Date: 8 October 2020

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Comments: Updates in [Green](#).

## **Existing Grants:**

### **CDOT CDL Development Purchase Order**

- The DOLA 8824 Grant (see below) was awarded to the SWCCOG to help create a CDL program in the region. Due to a variety of reasons, this has not moved in any consistent manner.
- CDOT has been awarded funding through the Federal On-the-Job Training Supportive Services to invest in statewide construction workforce.
- CDOT and SWCCOG have developed a Purchase Order outlining objectives and tasks. Objectives include:
  - o Lead the establishment of a CDL Class B training program in the Durango area
  - o Coordinate stakeholders to develop a short-term (6-12 months) approach to consolidating existing training and testing resources
  - o Communicate proactively and consistently with both internal and external program stakeholders, paying particular attention to CDOT and DOLA
  - o Identify opportunities to provide supportive services to trainees in the form of technology or transportation
- The Purchase Order will cover the cost of the SWCCOG time based on the staff performing the activities and number of hours via reimbursement.
- Estimated that the SWCCOG will invoice for \$20-24,000
- This will count towards match for the DOLA grant as well.

### **CDOT TPR FY20-21 Funding – Ends 6/30/2021**

The TPR is funded through a Purchase Order, for \$22,100.

- This funding will cover staff time related to TPR goals and administration of the TPR
  - Also purchased hot spots for connectivity for Tribal representatives to attend STAC and Transportation Commission meetings since connectivity is highly limited on both reservations.
-

# Grant Updates

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## **DOLA 8824 – 2019 Technical Assistance – Ends 8/31/2021 – EXTENSION GRANTED**

- \$20,000 - CDL Program Development and Cost Reduction for COG Members (*Shared Services/Community Support*)
- \$30,000 - Development of end markets for hard to recycle items (*Environment*)
  - o Match from CDPHE Regional Waste Studies - CDPHE or USDA
- No funding for staff

## **DOLA REDI Grant 19-189 – COMPLETED**

- \$48,000 for Broadband Engineering (*telecommunications*)
  - o Southern Loop through NM: Cortez-Shiprock-Kirtland-Farmington-Aztec-La Plata County
  - o FTTP support to help LPEA post SB19-107 through Eastern La Plata to Pagosa Springs
- \$30,000 Match from Farmington and San Juan County
- Expected funding from ISPs
- Southern Loop Project started in January, and completed in May 2020
- Underbudget – will be using the additional funds to apply for EDA, FCC, USDA funding.

## **USDA REDI Technical Assistance – Ends 9/30/2020**

- No funding attached with this, technical assistance only
- Support post extraction industry with new economic drivers
- Plan will create road map and additional funding, likely from USDA sources
- Expected completion late Q32020
- Draft Report Complete, next steps will seek funding to implement, and address needs based on current situation.

## **CDOT Mobility Manager – Ends 12/31/2020**

- Awarded \$28,500
- All funding towards staff
- Part time position to help coordinate transit agencies, health care providers, health and human service providers, and others
- Will begin January 2020

## **DOLA 9149 – Technical Assistance Grant 2020 – Ends 12/31/2022 – EXTENSION GRANTED**

- \$35,000
  - Match for Housing Solutions Regional Housing Data Collection
  - Identify and better understand regional housing including quantity and quality of housing types across the 5 counties.
-

# Grant Updates

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## **Grant Requests Pending:**

### **EDA CARES Act Infrastructure Funding**

The SWCCOG is a co-applicant with the Ute Mountain Ute Tribe to apply for up to \$6 Million in funds to build fiber (including equipment needed) from Cortez into Towaoc and south of the Casino to at least Weeminuch Construction on US160. Each organization would own 144 count fiber, but the SWCCOG would not have any fiber into the Reservation. This was agreed upon due to concern about what happens when IRUs expire. Contracts will be developed if/when funding is awarded.

### **CDOT 5310 Funding**

Staff is working on a grant application for funding to implement a one call/one click system to access transportation options across the five-county area. This will allow residents to move across the region without passenger vehicles by utilizing multiple transit systems. Ideally this would interface with the Farmington MPO and transit systems outside the region.

### **CDOT Telehealth**

- Pending

### **DOLA REDI – NEPA Work for EDA Towaoc Broadband Project**

- Applied for ~\$84,000
- Finalize NEPA work on US160/491 between Cortez and Old Pottery Barn north of Towaoc.
- NEPA work is required to be complete before EDA broadband grant is awarded

### **NEW: DOLA Broadband**

- Applied for \$800,000 from DOLA Broadband
- Support Wolf Creek broadband development
- Will help with ROW, engineering, and similar preconstruction costs
- SWCCOG will have assets equal to the amount of funding awarded

### **NEW: COG DOLA Technical Assistance – EIAF 7203**

- Applied for \$50,000
- Support remote work upskilling for un and underemployed residents
- Support SCAPE for better engagement outside of the Durango area (Durango applied for funding to support SCAPE within the City)

## **Current Grants in Development**

### **EDA STEM Grant**

- See Agenda Request for October 2020 Board Meeting
-

# Grant Updates

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## **Future Grants**

DOLA

Recycling Funding

USDA Funding

- Post USDA REDI Technical Assistance work
- Will focus on targeting outcomes and recommendations of USDA REDI TA
- Likely various co-working spaces, outdoor recreation economy development, programs with San Juan College and PCC

Broadband Funding

- USDA funding in 2021
  - Public Private Partnerships
-

# Transportation Report

To: SWCCOG Board of Directors  
From: Jessica Laitsch  
Date: 5 October, 2020

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Comments: Transportation:

The last SWTPR meeting was held on 6 August, 2020. The meeting included updates related to CDOT's budget forecast and the status of the Regional Transportation Plan.

The next meeting will be held at 9:00 a.m. Thursday, 8 October, 2020. The meeting will include adoption of the SWTPR Regional Transportation Plan and an update of the Federal Lands Planning pilot project.

Transit:

The last Transit Council meeting was held on 17 September, 2020. The meeting consisted of updates from around the region about current services and challenges. The next meeting will be held at 9:00 a.m. Thursday, 19 November, 2020.

Staff attended a number of transit related training opportunities, specifically the National Rural Transportation Conference hosted by the National Association of Development Organizations (NADO) and the Colorado Association of Transit Agencies' Fall Transit Conference.

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# Community Updates

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If time allows